

# Dinsha Patel College of Nursing, Nadiad

## Annual Committee Meeting Minute Report

Academic Year 2023-2024

1. Title of the Committee: DPCN Alumni Association
2. Date of Meeting: 10<sup>th</sup> of each month
3. Details of committee members:

Sr. No.	Name	Designation in committee
1	Prof. Dr. Virendrakumar Jain	Chairman
2	Ms. Rimpal Vaghela	Secretary
3	Ms. Prisca Parmar	Member
4	Ms. Divya Goswami	Member
5	Mr. Vimal Chauhan	Member
6	Ms. Prachi Ka. Patel	Member
7	Ms. Disha Patel	Member
8	Ms. Crincy Parmar	Member
9	Ms. Vishva Patel	Member
10	Mr. Smit Vaghela	Member
11	Mr. Nirmal Vaghela	Student Member

### 4. Annual Report of Committee:

Sr. No.	Date	Time	Venue	Brief agenda	Action Taken	Remarks
1	10/10/2023	2:30 pm to 3:30 pm	Chairman sir office	<ul style="list-style-type: none"><li>• To discuss about DPCN Alumni Meet for the academic year 2024</li><li>• To discuss about Venue for DPCN Alumni Meet.</li></ul>	<ol style="list-style-type: none"><li>1. It was Discussed to plan and organize 8<sup>th</sup> annual alumni meet for academic year 2023-24</li><li>2. It was discussed to find out the venue and</li></ol>	



				<ul style="list-style-type: none"> <li>To make whats app group of new pass-out alumni.</li> </ul>	<p>proposed date was 26/01/2024.</p> <p>3. New whats app group of alumni association was created by Mr. Niral Patel</p>
2	28/02/2024	11:00 am to 11:30 am	Secretary Office	<ul style="list-style-type: none"> <li>To discuss about Audit 2023-2024.</li> <li>To discuss about meeting and last meeting resolution</li> </ul>	<p>1. Annual audit for 2023-2024 was done by Ms. Rimpal.</p> <p>2. Membership form was completed by committee members for new batch.</p>
3	03/04/2024	2:00 pm to 3:00 pm	Secretary Office	<ul style="list-style-type: none"> <li>To discuss about Audit 2023-2024.</li> <li>To distribute work &amp; responsibilities among committee members.</li> </ul>	<p>1. Fill the income tax return for year 2023-2024.</p> <p>2. Delegated the work &amp; responsibilities among new committee members.</p>
4	10/05/2024	3:30 pm to 4:00 pm	Chairman sir office	<ul style="list-style-type: none"> <li>To update about work of Alumni Committee.</li> </ul>	<p>1. Completed the all remaining work.</p>
5	13/07/2024	12:00 pm to 12:30 am	Chairman sir office	<ul style="list-style-type: none"> <li>To Know Alumni Feedback.</li> <li>To discuss regarding Alumni Activities.</li> </ul>	<p>1. Alumni feedback was taken by Google form and analyzed.</p>
6	09/08/2024	3:45 pm to 4:30 pm	Chairman sir office	<ul style="list-style-type: none"> <li>To get details regarding achievement by Alumni.</li> </ul>	<p>2. Alumni committee members collected the details of pass out alumni regarding alumni who cleared IELTS,</p>



					RN exam, Any Government exam, alumni who moved to abroad, alumni who are perusing higher studies etc.
7	10/09/2024	4:00 pm to 4:30 pm	Chairman sir office	<ul style="list-style-type: none"> <li>To organize Alumni Guest series Seminar/ Workshop.</li> </ul>	<ol style="list-style-type: none"> <li>Alumni Guest series will be planned after GNC exam. (Probably in December 2024)</li> </ol>

*Rimpal*  
14/10/2024  
Signature of Committee Secretary



*[Signature]* 15/10/24  
Signature of Principal  
Principal  
DINSHA PATEL COLLEGE OF NURSING  
Nadiad.