

ACADEMIC

YEAR-

2023-24

Infrastructure &

Maintenance

Committee.

Meeting: (47)



Date: 6/10/2023

Time: 9:00 am

Place: Director's office

* Agenda

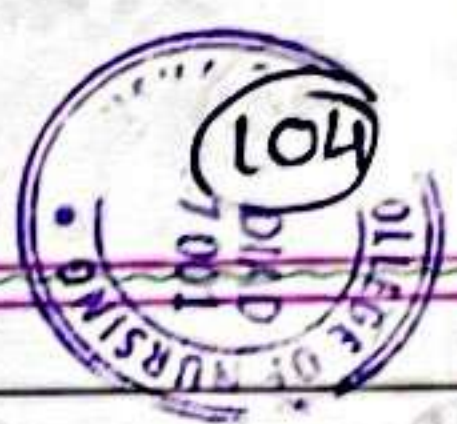
- ① To discuss last Meeting Minutes,
- ② To Discuss Regarding Stair railing is loose broken in new Main building,
- ③ To Discuss Regarding Auditorium Chair.
- ④ To Discuss Regarding IT Related Issue.

* Meeting Attended By:

- ① DR. B.H. Shekh sir ✓
- ② Prof. Vinod Jain sir ✓ 06/10/2023
- ③ Prof. Arpita Vaidya ✓
- ④ Mr. Kailash Nagar ✓
- ⑤ Ms. Prakruti Patel ✓
- ⑥ Mr. Bhagnesh Patel ✓
- ⑦ Mr. Nihal Patel ✓
- ⑧ Mr. Ajit Patil ✓

* Meeting Minutes:

- Reviewed last Meeting Minutes.
- Regarding Stair Railing informed to Ajit bhui. written application given to him bhui.
- Discussed Regarding Auditorium Chair is Pending.
- IT Related work is Pending.



Date: 06/12/2023

Time: 9:00 am

Place: Meeting Room

Agenda

1. To discuss regarding Previous Meeting Minutes.
2. To informed regarding Stair Reling work. & stool.
3. To discuss regarding Electric work in Campus.
4. To discuss regarding IT work update.
5. To discuss regarding Auditorium chair purchasing.

Meeting Attended By:-

1. DR. B.H. Shelat Sir -
2. Prof. Vinod Jain Sir - ~~06/12/2023~~
3. Prof. Anita Vaidya mam - ~~06/12/2023~~
4. Ms. Soukari Patel - ~~06/12/2023~~
5. MEHUL BHATT.

6. Kamlesh Nayan
7. Mr. Pragathi Patel
8. Mr. Nihal Patel
9. APT. Parmar

Meeting Minutes

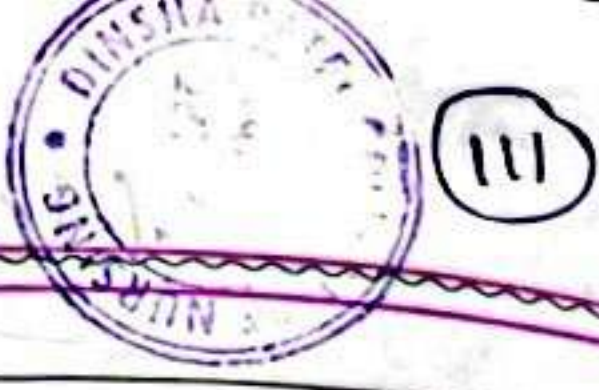
1. Discussed Meeting Minutes.
2. Stair Reling work done. & stool - informed to join Sir.
3. IT work discussed by Mr. Nihal.

Note: All IT Related issues send in IT group.

4. Auditorium chair work.
5. All Infrastructure work send it in Infrastructure group.

Meeting 8 - (57)

Date:- 12/3/24.
Time:- 9am
Place:- Director's office.



Agenda

- Discuss Regarding last Meeting.
- Discuss Regarding progress of work of month February.
- Discuss regarding New A.C at second floor.
- Discuss regarding new chairs at Auditorium.

Laptop (New) for office.
New printer at Third floor.



Progress of Work

- 5 New tube lights has placed.
7-14m FY. lum. class. → Stage gal work
- Auditorium work → Remaining → mic → wireless-codless.
- Stairs at Canteen work done → Color work Remaining
(1,76,000 Proposed budget given) by vijaybhau
→ Floor Remaining work going on.
→ Projector ^{New} → 2 set up. (talked with mehd
3 Projector - 4 screen. 6th I
- mehd by No-7 + New fire. has purchased.
PCT office → Pipe work done.

New Work Requirement

- Outside ceiling → foyer first floor. (Cvijaybhau) (Hireybhau)
- Broken + Third floor → what to do? (No. Candan)
- Admin office → fridge → required.

Second floor :- 2 class. → 4 A.C. Requirement.

1.5m. SAC - examination room

IT progress

→ progress of projector → 2 set up.
CCTV →

3 + 2 + 1 = 6

Remaining

New include

Meeting - 56



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Date:- 13/8/24
Time:- 9 am
Place:- Director's office.

Meeting Agenda

- 1) TO review last meeting.
- 2) To discuss progress of work.

Work done/completed

- 1) 1st Floor - Pop work is continue -> Angle work done
- 2) Fan -> ANM -> Installed.
- 1st floor - Electric work is remaining.

Work pending

- 1) I have plan work pending.

Meeting Attended by-

- 1) Dr. B.H. Shelat :-
 - 2) Prof. Virender Jain :-
 - 3) Prof. Arpit Vaidya :-
 - 4) Mr. Vipul Khat :-
 - 5) Mr. Pragnesh Patel :-
 - 6) Mr. Ajit Parmar :-
 - 7) Mr. Nisha Parmar :-
- 13/8/24
8) Ms. Praveen Patel

New Complaints

- > RO machine is not working properly. (Need to change)
- > Mansi medium office AC not working. (Circuit burnt out -> expense - 3500 Appx.)
- > Library - Requirement of 4 Fans.
- > Letter to Shafiq for POP-work is remaining.
- * FDS - 475
- RO - services: try to done. Call to RO person.
- > AC -> Mansi medium try to be repaired. -> 3.5K EXP

IT Requirement :-

- > 4 Computer does not have GPU. Call Shivam
- more fire Alarm -> needs to install. -> PG section.



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Meeting J- (57)

Date: 18/9/2024

Time: 9am
Director's office

Meeting Agenda

- 1) TO review the last meeting.
- 2) TO discuss progress of ~~work~~ work.
- 3) TO discuss Inauguration of first floor classes.

Work done till date

New work

- 1) New RO machine (air purifier) purchased. (1,20,000 + Bill)
- 2) 1st floor → POP work is done.
→ Installed fans.
→ light work (electric work is done).
- 3) AC at third floor is working (Mansi → OBH office)
- 4) fire extinguisher

- 2nd floor → Excise →
- Azelium →
- Driver Room → Excise →
- water slow → at PR Department → need to check.

fire visit → bottle + exit at 3rd floor has to be there.

Work pending:-

- 1) I love DPCN work pending.
- 2) Mehini Mam + office → fan is not working properly. → Community lab. fan not working.

* IT :- TV, IV → CPU not working given to Shivank

2nd floor - V, VI, projector not working (old) + check

4th floor :- 3 class
→ Red Ribbon. To run
+ Student Machine
Seminar → Dr. Nimesh Singh
Hall → chaitanya
→ Yashika
→ guest thanks

→

* Meeting Attendees:-

- Dr. B.H. Sheldat sir
- Dr. Virender Jain :- 18/09/24
- Prof. Ashish Verma :-
- As. Asst. Jais :-
- As. Prakash :-
- Mr. Vikram K :-
- Mr. Arun :-

Date :- 2/12/24.

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- ① TO review the last meeting.
- ② TO discuss progress of work of last month - December - 2024.

* meeting minutes.

Progress of work → December - 24. / work done till date.

① All windows of classroom → grill. → work is going on.

work is going on

→ Third floor windows has done.

② In pre-clinical science lab. → skeletal screw is fit. → Now in proper position.

③ Basin is fit (cleaning) in OBG office washroom.

④ speaker set → I for class - has bought.

⑤ 2nd floor + staff washroom → water leakage → work done

Remaining work.

- 6 table requirement.
- 2 chair requirement → Hetu Deshpai - Jyot Daryi.
- Curtain / Road is not required. but seen by Navar Hattaraj | They will do that work.

→ New Requirement

Library → New Cupboard for New books to put, to put books

→ B.T. Dejar^{sir} office → Tiles (washroom broken).

IT Requirement.

- Antivirus updation Requirement.
- Pujan net coming for detubakup.
- Wi-fi updation at all corners of staff.

Meeting Attend by-

- Dr. B.H. Shakti^{sir} :- ✓
- Dr. Virendra Jain :- ✓
- Dr. Arpita Vaidya :- ✓
- Ms. Neha P :- ✓
- Ms. Prakruti Patel :- ✓
- Mr. Vipul Khant :- ✓
- Mr. Kailash Nayan :- ✓
- Mr. Praveen Patel :- ✓
- Mr. ... :- ✓

22/12/24

AB